Throughout the summer you have been working on creating expectations in the minds of those you administer while working toward changing your own routines. This month, you are asked to continue the twice a week monitoring of Unit Contact entries along with the addition of an expectation from those you administer. Using their Key 3 position, Administrative Commissioners should involve their District Committees in carrying out this assignment.

As Commissioners we are expected to complete certain duties carried out with the Units we serve throughout the year. This is the UNIT SERVICE PLAN. In the fall, Unit Commissioners are expected to meet with Unit Leaders and all the Unit Committees to review JTE goals for the current year. They need to use the proper JTE form for the Unit type. The Unit Committee should work with the Unit to have a written youth led action plan for the upcoming year to include a long term Summer Camp.

Administrative Commissioners should make note and report those Units receiving visits throughout the month. Administrative Commissioners should make it known that there is an expectation of a written report of each Unit’s progress toward the goal due to be presented to them at a specified time. The Unit Service Action Plan form should be used to develop this report.

By regularly using Unit Contacts reporting, the Unit Service Plan and JTE forms, this process is creating the beginning of a new routine for the Unit Commissioner. Past performance indicates that this process is used by very few Commissioners.

The additional expectation created by following this process is that Units will be better served on a more regular basis. Unit Commissioners will be seen as Scouters who are giving actual assistance to Units and the Scouts they serve.