



## Las Vegas Area Council

7220 S Paradise Road  
Las Vegas, NV 89119



### Engelstad Scout Park Information, Procedure, and Insurance

#### ***POINTS TO NOTE:***

- Reservations are made through the** Donald W. Reynolds Scouting Resource Center, (702) 736-4366. Reservations can be “penciled” in over the phone but will only be held for ten business days. Times are to include all setup and take down times. The reservation form and a deposit consisting of 10% of the park rental charges must be received within those ten days of make the “penciled in reservation” or the reservation will be forfeited. The final costs will be calculated once final equipment and space usage is calculated.
- All fees are required to be paid before the day of the event.**
- No reservations**, except for council or district activities, can be made more than six months in advance. Any exceptions need to be cleared through the Director of Support Service.
- If a reservation is cancelled**, we must be notified in writing, an email will be acceptable. The deposit will then be refunded to the person who made the reservation. ***Deposits will not be refunded if reservation is cancelled less than five working days of the event.***
- A Las Vegas Area Council employee must be present during the entire occupancy of the building space by any organization or committee.

#### ***INSURANCE:***

**Any group using the Boy Scout property for non-Scout activities must supply a certificate of liability insurance naming the Las Vegas Area Council as additionally insured (minimum of two million dollars) for the period the facilities are being used. School groups can get this from the School District Office. A Hold Harmless Agreement must also be signed and accompany the insurance certificate. This agreement is available through the program office.**