



Job Description

Position: Program Aide

Commitment: To increase membership in the Las Vegas Area Council Boy Scouts of America. To engage and recruit parents as leaders and to build Packs and troops in all communities with emphasis on efforts to increase Asian, African American, and Hispanic membership levels. This position will require a time commitment of up to 15 hours per week. It is anticipated that you will work Monday through Wednesday in the field with a weekly staff meeting on Friday.

Salary: Starting at \$12.50 an hour

Specific Responsibilities:

- Assigned three locations, each within distance of a community center
- Gather demographic data
- Map area to identify neighborhoods and community centers
- Develop plans for canvassing schools, churches, Section 8 housing, Union organizations
- Follow the prescribed lesson plans as outlined in the Cub Scout Delivery System Manual.
- Increase program quality by retention of youth and adults, advancement, and participation.
- Develop community focus
- Establish collaborated partnerships.
- Meet established recruitment goals
- Recruit and support volunteers to help with meetings and activities.
- Encourage parental involvement and participation in the program.
- Provide a well-balanced variety of scouting activities.
- Conduct awareness functions to increase public exposure, attract volunteers, and recruit youth.
- **Bi-lingual Candidates** strongly encouraged to apply

Position Requirements:

1. Register as a leader with Las Vegas Area Council Boy Scouts of America. Registration includes passing a background check and completing Youth Protection Training.
2. Age: must be 21 years of age.
3. Dependable transportation with vehicle and liability insurance.
4. Ability to motivate, teach, and communicate with youth and adults.
5. Participation in the monthly program leader meetings.
6. Complete leader specific training.

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